SECOND HARVEST Food Bank of Lehigh Valley & Northeast Pennsylvania
A Program of the Community Action Committee of Lehigh Valley

Guidelines for Events to Benefit Second Harvest Food Bank

Thank you for your interest in hosting an event to benefit Second Harvest Food Bank of Lehigh Valley and Northeast Pennsylvania. We appreciate your generosity and support.

As a 501(c)(3) charitable organization, Second Harvest ("SHFB") has certain requirements which must be followed by individuals, groups and organizations ("Host") which desire to raise food or funds for the benefit of Second Harvest. This form serves to confirm the following terms and conditions regarding the use of the SHFB logo and/or name.

- SHFB assumes no liability for any injuries, damages or claims which may arise from the event. The Host hereby agrees to indemnify SHFB for any and all claims that may be made against it.
- By using the SHFB logo to promote the event, the Host hereby agrees to contribute _____ % of the proceeds from this event to SHFB. It is also noted that SHFB is neither affiliated with this organization, nor a sponsor of this event, however, we are grateful for your support.
- The Host hereby agrees that all promotional materials featuring the SHFB logo will remain within the SHFB six county service region (Carbon, Lehigh, Monroe, Northampton, Pike, and Wayne counties). If the materials will be outside of stated counties, SHFB must be made aware and the Food Bank(s) serving that area(s) must be alerted.

Name of Organization or Group:_____

Contact Person: _____

Address: _____

Phone: _____ Email Address: _____

Date(s) of Event:_____

Signature:_____Date of Signing:_____

Please complete and return to:
Sharon Alexander at Second Harvest Food Bank
2045 Harvest Way
Allentown PA 18104
Fax: 484-821-2278.
Email: salexander@caclv.org
All questions can be directed to Sharon by calling 610-434-0875.